

## **JOB ANNOUNCEMENT**

The National Women's Health Network (NWHN) is a national membership organization. Founded in 1975 by women's health movement activists, NWHN improves the health of all women by developing and promoting a critical analysis of health issues in order to affect policy and support consumer decision-making. NWHN aspires to a health care system that is guided by social justice and reflects the needs of diverse women. NWHN remains true to its feminist progressive roots by relying primarily on members and foundations for contributions and does not accept financial support from drug companies, manufacturers of medical devices or tobacco companies.

### **Program Director**

#### *Position description:*

The National Women's Health Network is seeking a highly skilled and experienced Program Director to lead a strategic and effective policy advocacy program, supported by communications strategies that are integrated across the organization's media platforms. The NWHN works to improve the health of all women by influencing policy and supporting informed health care decision-making. The organization's policy advocacy is focused around three long-term campaigns: Securing Sexual and Reproductive Health and Autonomy; Raising Women's Voices for the Health Care We Need; and Challenging Dangerous Drugs and Devices.

The Program Director manages the work of the NWHN's program department, directly implementing programs in select areas, identifying emerging programmatic opportunities relevant to the NWHN's mission and priorities, managing department staff, and guiding the programmatic focus of NWHN's communications efforts. We are looking for a seasoned leader who has an understanding of health policy issues, staff management experience, significant experience working for progressive advocacy organizations, and a commitment to the NWHN's mission and values. This is a full-time position based in Washington, D.C., reporting directly to the Executive Director.

#### *Key responsibilities:*

- Develop, maintain and enhance policy advocacy in the three long-term campaign areas established by the NWHN board of directors
- Provide strategic guidance on various communication methods to advance the NWHN's policy agenda
- Work with the Executive Director and staff to foster and manage strong working relationships with allied organizations and key policymakers
- Hire, supervise and evaluate program department staff
- Produce written content about the NWHN's policy advocacy work appropriate for multiple audiences including NWHN members and supporters, policymakers and funders
- Develop program department expense budget and work with the Executive Director to develop a projection of expected revenue for department activities

- Identify emerging issues relevant to NWHN's mission and priorities, and work with the Executive Director to develop programmatic opportunities and support

*An ideal candidate will have these qualifications:*

- B.A/B.S degree and minimum of 10 years experience in related fields, previous experience in women's health strongly preferred
- Excellent communications skills -- both written and verbal
- Proven, effective managerial and supervisory skills
- Skilled at building and maintaining relationships to support effective coalition partnerships
- Ability to effectively interact with high level officials and serve as a media spokesperson
- Experience working in a senior level staff position with a Board of Directors
- Capable of working in a fast paced environment and completing task independently and under pressure

### **Compensation**

Salary is commensurate with experience. The NWHN has a generous benefits package.

### **How to apply**

Please send a cover letter, resume and writing sample to the NWHN either by email or in hard copy to:

NWHN  
1413 K Street, NW, Fourth Floor  
Washington, DC 20005  
[nwhn@nwhn.org](mailto:nwhn@nwhn.org)

*The National Women's Health Network is an Equal Opportunity Employer and does not discriminate based upon gender, race, national origin, disability, age, religion, sexual orientation or gender identity. People of all backgrounds are encouraged to apply.*